

I N D E X

S.N.	Statute No. & year	Short title or subject of Draft Statutes	Page No.
1.	1 of 2016	“Board of Studies (Amendment), Statute 2016.”	1
2	2 of 2016	“Faculties in the University (Amendment) Statute, 2016.”	2
3	3 of 2016	“List of subjects comprised in each Faculty in the University (Amendment) Statute, 2016”.	3
4	4 of 2016	“Board of Studies (Amendment) Statute, 2016.”	6
5	5 of 2016	“Prescribing procedure for Granting Permanent Affiliation to the Affiliated Colleges of Pharmaceutical Sciences, Statute 2016”.	8



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY

(Established by Government of Central Provinces Education Department by Notification No. 513 dated the 1st of August, 1923 & presently a State University governed by Maharashtra Universities Act, 1994)

*** STATUTE NO. 1 OF 2016**

STATUTE FURTHER TO AMEND THE BOARD OF STUDIES STATUTE

Whereas, it is expedient further to amend Statute No. 23 i.e. Board of Studies, for the purposes hereinafter appearing, the Senate is hereby pleased to pass the following Statute :-

1. This Statute may be called "**Board of Studies (Amendment), Statute 2016.**"
2. This Statute shall come into force with effect from the date of Chancellor's assent to it.
3. Against sub-seriatim 4 of seriatim VII of Statute in respect of Board of Studies i.e. original Statute 23, after the words "Electronic Engineering" following signs and words be added.

" :- Comprising of the following subjects:-

1. Devices & Circuits
2. Digital Electronic & Microprocessors
3. Communication Electronics
4. Signal Processing
5. VLSI Embedded Systems."

STATEMENT OF OBJECTS AND REASONS

The Maharashtra Universities Act, 1994 in terms of Section 29(1) provides for constitution of Board of Studies for University. The Management Council at its meeting dated 31st December, 2009, vide Item No. 212 approved the recommendation of the Academic Council, Faculty of Engg. & Tech. and Board of Studies in Electronics Engg. regarding subject heads in the Board of Studies in Electronic Engineering under section 37 of Maharashtra University Act, 1994 and decided to make appropriate amendment to the Statute. Hence this amendment Statute.

While implementing the provisions of this Ordinance, no financial implications are involved at the Government as well as university level as of now or in future and the same is in consonance with the orders of the State Government and guidelines of the University Grants Commission.

*Accepted by the Senate on 8th October, 2014 vide Item No. 17. under the Draft Statute No. 1 of 2013 & *Assented by Hon'ble Chancellor Vide Letter No .CS/NU/STT/43/15/(8307) 1908, dt. 28 June 2016.



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY

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***STATUTE NO. 2 OF 2016**

A Statute to amend the original Statute in respect of Faculties in the University

Whereas it is expedient to amend the original Statute-18, i.e. Faculties in the University for the purposes hereinafter appearing; the Senate is hereby pleased to pass the following Statute:

1. This Statute may be called the **“Faculties in the University (Amendment) Statute, 2016.”**
2. This Statute shall come into force with effect from the date of its assent by the Chancellor.
3. Against seriatim 4 of the Statute - 18, in respect of Faculties in the University (hereinafter referred to as the main Statute), the words and signs “Faculty of Medicine (including Pharmaceutical Sciences, Dentistry and Homoeopathy),” be substituted by the following words:
“Faculty of Pharmaceutical Sciences.”
4. Against seriatim 10 of the main Statute, the words and signs “Faculty of Ayurvedic Medicine (including Yoga and Naturopathy),” be substituted by the following words:

“Faculty of Architecture.”

STATEMENT OF OBJECTS AND REASONS

1. The Faculty of Medicine (including Pharmaceutical Sciences, Dentistry and Homoeopathy) was one of the faculty in the university as provided under Statute 18 in respect of faculties in the university. The courses in the Faculty of Medicine are now affiliated to the Maharashtra University of Health Sciences, Nashik. The only course resolved in the university in this Faculty is Pharmaceutical Sciences. The Management Council and the Academic Council have resolved to create a separate faculty namely Faculty of Pharmaceutical Sciences, in the university hence Statute-18 has been amended.
2. The Management and the Academic Council on considering letter Ref. CA/5/Academic-MH-20 dated 12 March, 2009 received from the Council of Architecture resolved to create separate faculty namely Architecture in the university which was previously included in the Faculty of Engineering and Technology, hence the Statute -18 has been amended.

*Accepted by the Senate on 8th October, 2014 vide Item No. 18. under the Draft Statute No. 2 of 2013 & *Assented by Hon'ble Chancellor Vide Letter No .CS/NU/STT/43/15/(8307) 1908, dt. 28 June 2016.



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY

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*** STATUTE NO. 3 OF 2016**

A Statute to amend List of subjects comprised in each Faculty in the University, Statute

Whereas it is expedient to amend the Original Statute - 19, i.e. List of subjects comprised in each Faculty in the University for the purposes hereinafter appearing; the Senate is hereby pleased to pass the following Statute:

1. This Statute may be called **“List of subjects comprised in each Faculty in the University (Amendment) Statute, 2016”**.
2. This Statute shall come into force with effect from the date of its assent by the Chancellor.
3. Against seriatim 4 of the Original Statute – 19, in respect of List of subjects comprised in each Faculty in the University (hereinafter referred to as the main Statute),
 - (a) The words “Faculty of Medicine. (Including Pharmaceutical Sciences, Dentistry and Homoeopathy)” be substituted by the following words and sign :
“Faculty of Pharmaceutical Sciences.”
 - (b) Entries against and under sub-seriatim (A), (B), & (C) be deleted,
 - (c) Entry against sub-seriatim (D) be deleted,

*Accepted by the Senate on 8th October, 2014 vide Item No. 19. under the Draft Statute No. 3 of 2013 & *Assented by Hon’ble Chancellor Vide Letter No .CS/NU/STT/43/15/(8307) 1908, dt. 28 June 2016.

4. Following subjects be added under the seriatim and the words "4. Faculty of Pharmaceutical Sciences", of the main Statute :

- | | |
|---|--|
| 1. Pharmaceutics (General and Dispensing, Unit operations, Physical Pharmacy, Dosage Form Technology, Bio pharmaceutics and Pharmacokinetics, Product Development and Formulation, Novel Drug Delivery Systems) | 9. Pharmaceutical Microbiology and Immunology |
| 2. Pharmaceutical Chemistry (Inorganic, Organic, Medicinal, Analysis) | 10. Pharmaceutical Jurisprudence and ethics |
| 3. Pharmacology (Biological Evaluation, Molecular Pharmacology, Clinical Pharmacy, Clinical Pharmacoatherapeutics) | 11. Pharmaceutical Management |
| 4. Pharmacognosy (Natural Products, Herbal Drug Formulation and Development) | 12. Quality Assurance (Pharmaceutical Validation, Advance Analytical Techniques, Validation & GMP) |
| 5. Human Anatomy and Physiology | 13. Pharmaceutical Biotechnology and Molecular Biology |
| 6. Pharmaceutical Biochemistry | 14. Pharmacovigilence (Drug safety) |
| 7. Hospital Pharmacy | 15. Industrial Pharmacy |
| 8. Statistics and Computer Application in Pharmacy | 16. Research Methodology & Biostatistics." |

5. Under seriatim " 7. Faculty of Engineering & Technology." of the main Statute, the following entries be added after entry against sub-seriatim 36:

- 37. Devices & Circuits
- 38. Digital Electronics and Microprocessors
- 39. Communication Electronics
- 40. Signal Processing
- 41. VLSI Embedded Systems
- 42. Machine Design
- 43. Theory of Machines
- 44. Operation Research & Management
- 45. Machining & Manufacturing
- 46. Industrial Engineering."

STATEMENT OF OBJECTS AND REASONS

1. Because of the establishment of the Maharashtra university of Health Sciences, Nashik the courses under the Faculty of Medicine are now affiliated to the above mentioned university, hence the original Statute - 19 in respect of List of subjects comprised in each faculty in the university is required to be amended.
2. The only courses under the Faculty of Medicine remained in the university are courses in the pharmaceutical Sciences. The Academic Council and the Management Council of the university have resolved to establish separate Faculty namely "Pharmaceutical Sciences" in the university which comprises different subjects than the subjects appeared in the Statute, hence the Statute is required to be amended.
3. The Faculty of Engineering and Technology comprised 36 subjects which are shown in the original Statute. The subject of Boards of Studies in Electronic Engineering and Production Engineering are not included in the above mentioned 36 subjects, hence original Statute is required to be amended for inclusion of ten new subjects comprising in the Board of Studies in Electronic Engineering & the Board of Studies in Production Engineering.



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*** STATUTE NO. 4 OF 2016**

A Statute to further amend Board of Studies, Statute

Whereas it is expedient further to amend the Original Statute - 23, i.e. Board of Studies for the purposes hereinafter appearing; the Senate is hereby pleased to pass the following Statute:

1. This Statute may be called the **“Board of Studies (Amendment) Statute, 2016.”**
2. This Statute shall come into force with effect from the date of its assent by the Chancellor.
3. Against seriatim ‘IV’ of the Original Statute in respect of Board of Studies i.e. Original Statute - 23, (hereinafter referred to as the main statute), the words and signs “Faculty of Medicine. (including Pharmaceutical Sciences Dentistry, Naturopathy and Homoeopathy)” be substituted by the following seriatim, signs and words:

“IV. Faculty of Pharmaceutical Sciences.

1. Pharmaceutical Sciences”
4. Against sub-seriatim 12 of seriatim VII of the main Statute, after the words and signs “Production Engineering”, following signs and words be added:

“ :- Comprising of the following subjects:-

1. Machine Design
2. Theory of Machines
3. Operation Research & Management
4. Machining & Manufacturing
5. Industrial Engineering.”

*Accepted by the Senate on 8th October, 2014 vide Item No. 6. Under the Draft Statute No. 4 / 2013 &
*Assented by Hon'ble Chancellor Vide Letter No. CS /NU/ STT / 43 / 15/ (8307) /1908, Dt.28 June, 2016

5. Against seriatim X of main Statute.
- (a) The words and signs "Faculty of Ayurvedic Medicine (including Yoga and Naturopathy)", be substituted by the following words and sign.:
"Faculty of Architecture".
- (b) Entries against sub-seriatim 1., 2., 3., 4., 5., and 6. substituted by the following entry;
" 1. Architecture".

STATEMENT OF OBJECTS AND REASONS

1. Because of the establishment of the Maharashtra University of Health Sciences, Nashik, the courses under the Faculty of Medicine (including Dentistry, Naturopathy and Homoeopathy) are now affiliated to the above mentioned university and the only courses remained in the university are belonging to Pharmaceutical Sciences. The Board of studies in Pharmaceutical Sciences is required to be created, hence the amendment.
2. The Management and the Academic Council on considering letter Ref. CA/5/Academic-MH-20 dated 12 March, 2009 received from the Council of Architecture, resolved to create the separate faculty namely Architecture in the university, which was previously included in the Faculty of Engineering and Technology, hence the Statute -23 has been amended.
3. The Management Council and the Academic Council considered and approved the recommendation by the Faculty of Engineering & Technology regarding the subjects comprised in the Board of Studies in Production Engineering and decided to make appropriate amendment in the Statute, hence this amendment.



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY

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*** STATUTE NO. 5 OF 2016**

PRESCRIBING PROCEDURE FOR GRANTING PERMANENT AFFILIATION TO THE AFFILIATED COLLEGES OF PHARMACEUTICAL SCIENCES, STATUTE, 2016

WHEREAS it is expedient to make the Statute for Prescribing procedure for Granting Permanent Affiliation to the Affiliated Colleges of Pharmaceutical Sciences, for the purposes hereinafter appearing, the Senate is hereby pleased to pass the following Statute:-

1. This Statute may be called **“Prescribing procedure for Granting Permanent Affiliation to the Affiliated Colleges of Pharmaceutical Sciences, Statute 2016”**.
2. This Statute shall come into force with effect from the date of the Chancellor’s assent to it.
3. In this Statute, unless the context otherwise requires :
 - i) “Act” means the Maharashtra Universities Act, 1994.
 - ii) “B.C.U.D.” means the Board of College and University Development duly constituted in accordance with Section 35(2) of the Act.
 - iii) “Academic Council” means the Academic Council duly constituted in accordance with Section 29(2) of the Act.
 - iv) “College” means a College of Pharmaceutical Sciences which has been granted affiliation by the University.
 - v) “Management” means the trustees or the managing or governing body, by whatever name called, or any trust registered under the Bombay Public Trusts Act, 1950 (or any society registered under the Societies registration Act, 1860) under the management of which one or more colleges or recognized institutions are run.

*Accepted by the Senate on 8th October, 2014 vide Item No. 21, under the Draft Statute No. 6 of 2013 & *Assented by Hon’ble Chancellor Vide Letter No .CS/NU/STT/43/15/(8307) 1908, dt. 28 June 2016.

Provided that, in relation to any college or institution established or maintained by the Central Government or the State Government or a local authority like a Zilla Parishad, Municipal Council or Municipal Corporation, it means respectively, the Central Government or the State Government or Zilla Parishad or the Municipal Council or the Municipal corporation, as the case may be.

- vi) "Principal" means a head of the College of Pharmaceutical Sciences duly approved by the University.
 - vii) "Teacher" means full-time approved professor, associate Professor, Asstt. Professor, Reader, Lecturer, Librarian, Director or Instructor of Physical Education in any affiliated college of Pharmaceutical Sciences in the University.
 - viii) "Reference Date" R.D. means the date on which the application form for granting permanent affiliation under Section 88 of the Maharashtra Universities Act, 1994, alongwith the requisite fee, is received by the University.
 - ix) "AICTE" means the All India Council for Technical Education established under the All India Council for Technical Education Act 1997.
 - x) "College Development Council" (CDC) means a Council consisting of Principal and all full-time approved teachers of the College of Pharmaceutical Sciences.
 - xi) "Pharmacy Council of India" means the Pharmacy Council of India as constituted by the Pharmacy Council of India Act.
4. The college shall apply to the Registrar, Rashtrasant Tukadoji Maharaj Nagpur University, under Section 88 of the Maharashtra Universities Act, 1994 for permanent affiliation in the prescribed form, appended with this statute as appendix- I, alongwith such a fee as may be prescribed by the university from time to time.
5. The Registrar shall forward the application form received from the College to the Director, Board of College and University Development for processing it under Section 88 of the Act.
6. The colleges of Pharmaceutical Sciences with atleast six years standing from the year in which the Academic Council of R.T.M. Nagpur University considered to grant first time affiliation under Section 83(1) of the Act by following the prescribed procedure, given in Section 83 (2) of the said Act, can apply for permanent affiliation.

7. **Physical Facilities :**

- i) **Land:** The college should have adequate developed land for construction of college building(s) as per the requirement prescribed by the A I C T E. This includes land for play field as well. The land must be fenced by a compound wall or by the barbed wire with an approach gate.
- ii) **Building :** The College should have its own building(s) as per the requirements prescribed by the AICTE. The said building(s) must have requisite number of lecture room(s), laboratory(s), library, canteen, hostel accommodation, etc. in accordance with the norms prescribed by the AICTE from time to time with regard to minimum standard for the grant of the first Degree. The College must have developed play ground(s). The College should have sufficient class rooms furniture, laboratory equipment and furniture, Office furniture, fans, almirah, computers, typewriters, coolers, telephone, duplicating machine and teaching aids, resource centre having overhead projectors, etc.
- iii) The College should have a Principal's office and also a College office with adequate accommodation, furniture and fixtures, as per AICTE norms.
- iv) The College should have a Conference room and separate common rooms for male and female students with appropriate furniture and fixtures with sanitary and drinking water facilities. The College should have cabins/ rooms for teachers as per the norms of AICTE.

8. **Civic Facilities :** While designing the building of the College, it may be ensured that adequate facilities of light, ventilation and toilet are provided. Also while designing the building, the norms laid down by the local authority may be kept in view. Adequate facilities for the essential services like water, electricity, sewerage facility etc. be provided in all the buildings.

9. **Academic Standards :**

- i) **Principal :** The college should have a Principal possessing requisite qualifications as per AICTE norms, selected by a duly constituted selection committee constituted as per the University norms/ statutes and approved by the Vice-Chancellor on permanent basis.

- ii) **Teaching staff** : The college must appoint teaching staff as per the qualifications prescribed by the AICTE from time to time. At least 70% of the total required teaching staff must be appointed on regular fulltime basis, after selection by the duly constituted Selection Committee and approved by the University. There should be evidence that the efforts are being made by the Management to fill the remaining posts as well on regular full-time basis. The teaching staff required for each subject being taught in the college, should be appointed on the basis of workload prescribed by the University/ AICTE. The college must appoint a full-time qualified Director of Physical Education and Librarian.
- iii) **Non Teaching Staff** : The college should appoint non-teaching staff as per staffing pattern prescribed by AICTE. Out of the total non-teaching required staff at least 75% of the staff must be confirmed in their respective posts on the Reference Date. In absence of specific approved pattern, the non-teaching staff appointed should be adequate for the efficient working of the college.
- iv) All the teaching and non-teaching staff who have put in more than two years of service should be confirmed against their respective posts. Contributory provident Fund facility or GPF and Pensionary benefits should have been made applicable to them as the case may be.
- v) The college should have provided the facilities to its teaching staff for participation in seminar, symposium, orientation course, refresher course etc. also it should encourage its faculty members, to improve their competence by way of utilisation of teachers fellowships, summer Institute, workshops, promotion of research activities, etc.
- vi) The college should have number of books in the Library as per AICTE norms. The college should have adequate number of reference books and indexed/peer reviewed journals including journals published abroad. The college should have separate reading room facilities for students and staff with matcheable furniture.
- vii) The result of the examinations conducted by the University so far as the college is concerned, should not be below the average result of the University, atleast for four years out of the last six years on the reference date.

- viii) The college should have a well equipped laboratories with sufficient facilities to the students to perform all the experiments prescribed in the syllabus.
- ix) The college should have participated in co-curricular and extra curricular activities like N.S.S., Adult Education, Sports, Games, Cultural Activities organised by the University etc.
- x) The teachers should have consistently contributed to the academic progress including adult/continuing/extra mural education programs and thereby contributing to the progress of the society in general and the college in particular.

10. **Financial Standards :**

- i) The teaching and non-teaching staff should have been paid their full salaries regularly from their respective date of appointments by depositing the remaining salary amount, after lawful deductions, in their personal account in the bank, and due receipt be obtained from each staff member every month.
- ii) Teaching and non-teaching employees must have been directly appointed on probation against clear vacancies and those who have been appointed on probation, their P.F. subscription recovered from the salary, Management' contribution thereon, be regularly deposited to their P.F. Account and account slips be given regularly to all staff members.

Provided that in case of pension scheme the amount deducted from salary towards GPF must have been deposited regularly in the General Provident Fund Account.
- iii) The college should have utilized the scholarship amount, all other funds and grants received from Government or other fundings agencies properly. The grants received by the college should have been utilized for the purpose for which they were received. The utilization of the grants received from time to time should be as per norms and also used exclusively for the purpose they are received.
- iv) College should have deposited full amount of the reserve fund with the university as per the relevant rule.
- v) College should not be at default for last six years from the reference date regarding Permanent University fees like annual fee, enrolment fee, affiliation fee, examination fee and any other fees as prescribed by the University from time to time. Similarly the accounts of the examination advances if any received from the University should have been cleared and settle up-to-date.

- vi) The college should have its accounts duly audited from time to time and statement thereof should be kept as record.
- vii) The college should have regularly maintained Cash Book, ledger, Stock Book, all Account Books as per norms.
- viii) The College should implement the orders of the AICTE, University and the State Government issued from time to time in respect of financial and other matters.
- ix) The Management of the college should satisfy the University that they have sufficient financial resources, so as to meet all its requirements, as are expected to be fulfilled under AICTE norms or University Act/ Statutes/ Ordinances/ Regulations/ Rules/ Directions/ Orders, for its continuous and efficient functioning.

11. **Administrative Standard :**

- i) The college should have formed Governing Body as per AICTE directions/Local Managing Committee/Advisory Committee as per section 85 of the Maharashtra Universities Act, 1994. The Governing Body / Local Management Committee/Advisory Committee would have met atleast twice a year and its proceedings / minutes should have been maintained properly.
- ii) The college should have College Development Council for over all academic and physical development of the college and to submit its recommendations to the Governing Body/ Local Management Committee/ Advisory Committee. Also it should have Examination Committee to evaluate regularly the academic performance of the students in the college examination and make recommendations to the Governing Body / Local Management Committee/ Advisory Committee. The meetings of the Council / Committee should be regularly held and the minutes be properly maintained.

12. **Other Conditions :**

- i) The management applying for the permanent affiliation should satisfy the University that they have complied with all the conditions laid down in Section 81(1) of the Maharashtra Universities Act, 1994. (The college Principal and the Management should give an undertaking to that effect as required in Section 81(1) of the Maharashtra Universities Act, 1994).

- ii) The conditions laid down by the previous Enquiry Committee appointed by the University should have been totally complied with.
- iii) The college should have adopted the Government policies and orders issued from time to time, in regard to the reservation of Schedule Castes, Scheduled Tribes and Other Backward Classes for appointment of the Principal, teachers and non-teaching employees and for the purpose of admission of students in the college. If there is any backlog existing on these accounts, while applying for permanent affiliation, a satisfactory/ reasoned explanation must be furnished by the college towards the same.
- iv) The college should have encouraged its faculty to improve their competence and to attain reputation in terms of good academic qualification, performance in teaching/ research/ publication.
- v) The college should have adopted the conditions of National Board of Accreditation.

13. Withdrawal of the Permanent Affiliation :

The University has the power as provided under Section 91 of the Maharashtra Universities Act, 1994 to withdraw the permanent affiliation granted to the college, after due enquiry, if any of the provisions mentioned in this Statute or an undertaking given, as required in terms of Section 81(1) of the Maharashtra Universities Act, 1994, is/are violated by the college.

STATEMENT OF OBJECTS & REASONS

The Maharashtra Universities Act, 1994 in terms of Section 88 provide for Granting Permanent Affiliation to Affiliated Colleges of Pharmaceutical Sciences. The same was for the time being regulated through issuance of Direction No. 3 of 2010. However, the matter needs to be governed by a Statute prescribed for the said purpose.

While implementing the provisions of this Statute, no financial implications are involved at the Government as well as university level as of now or in future and the same is in consonance with the orders of the State Government and guidelines of the University Grants Commission.

Hence this Statute.

APPENDIX - I

**Rashtrasant Tukadoji Maharaj Nagpur University
Application Form for Permanent Affiliation of Colleges of
Pharmaceutical Sciences
(Under Section 88 of the Maharashtra Universities Act, 1994)**

1.	Name of the Society	
2.	Year of Establishment	
3.	Registration No. of Society under Bombay Public Trust Act and the society Registration Act (Attach constitution of the society and the Certificate of Registration duly certified by the Charity Commissioner / Assistant Charity Commissioner : Encl-1)	
4.	Name and Address of the present office bearers of the Society. (Attach the list of the office bearers duly certified by the Charity Commissioner / Assistant Charity Commissioner : Encl-2)	
5.	Name of the College	
6.	Address of the College	
7.	Establishment of the College	
8.	Year in which the first affiliation is granted. Enclose the copy of the letter from University regarding first time affiliation (Encl-3)	
9.	Courses taught in the College under various branches and for which affiliation is granted (give details in proforma -1)	
10.	Mention the course(s) for which permanent affiliation is required.	

11. Academic information

(a) Courses presently being conducted / taught

Courses	UG/ PG	Full Time/ Part Time	Duration (Years)	Sanctioned Intake	No. of students admitted last year	Year of approval by AICTE

(b) Whether the Institution and all the courses conducted are approved by the AICTE (Encl. Relevant approval letter(s) from AICTE)
If any courses being conducted is / are not approved by AICTE please state reason(s) for the same:

12. Information Regarding Infrastructure
(kindly enclose the relevant documents in support of the statements made)

Sr. No.	Particular of Parameter for weightage	Required as per Norms	Actual	Marks obtained	Max Marks
(a)	Land and Building Areas (Details to be given in Proforma-2)	Total Maximum Marks			15
	a) Land acquired for institute (in Hectares)				3
	b) Built-up area for Instructions (in Sq.M)				9
	c) Built-up area for Administration (in Sq.M)				3
	Details of built-up area to be provided				
(b)	Laboratory & Equipment	Total Maximum Marks			15
	a) Laboratory Built up area (in Sq.M) Department wise (Details to be given in proforma 3)				
(c)	Library	Total Maximum Marks			10
	a) Cost of Books (in Lakhs)				2
	b) Built-up Area in use of Library (in Sq.M)				2
	c) Number of Books (After -----years)				2
	d) No. of periodicals (for ----- Course)				2
	e) Multimedia Learning Packages (Yes=1, No=0)				1
	Qualification of Librarian (Yes=1, No=0) (M.Lib./B.Lib.) (Details to be given in Proforma-4 & 5)				1
(d)	Teaching faculty (Details to be given in Proforma-6)	Total Maximum Marks			25
	a) Appointment of Principal (Approved by University)	Regular			5
	b) Faculty appointments made against actual requirement as per AICTE (Number) Regular staff to students ratio max:1:15	No			5
	c) Appointment of Senior Level Staff as per AICTE norms	P AP			2.5 2.5
	d) AICTE Pay scales to faculty alongwith Allowances	Lakhs			3
	e) (1) No. of staff deputed for Higher Studies M. Pharm., Ph.D., Refresher Courses. (2) Training Programme organised in Summer/Winter Refresher Courses any other	Yes Yes			1 1
(e)	Computing facility	Total Maximum Marks			10
	a) Number of Computers & Terminals				10
					10
(f)	Academic Performance	Sub/Total Marks Obtained			75
	First Year and Final Year last three years (averaged)	Total Maximum Marks			15
					15
(g)	Others	Total Maximum Marks			10
	Students amenities, Hostel facilities, corporate life of the Institution, Record Keeping, Functioning of Students Placement Cell, Upkeep of Campus, Performance in all India competitive Examinations.	Grade of Inspection team			10

13. Copies of the last two compliance reports submitted to AICTE
14. Other information as per proforma 7, 8, 9 and 10 be provided by enclosing them with this application form.

Date:-

Signature of the Head of the
College alongwith seal

Place:-

Documents Enclosed :-

- (a) Enclosures
- (b) Proformas

**NORMS & GUIDELINES FOR THE ALLOTMENT OF MARKS ON
PARAMETER FOR WEIGHTAGE**

(For the use of Committee members)

1. In general if the requirements as per University norms are fully satisfied, then allot 100% marks for the particular item. For shortage of satisfying the requirements reduce the marks proportionately.
2. Land and Building areas (Total 15 marks) : (Ref. Proforma - 2)

	PARTICULARS OF AREA	INTAKE 240 STUDENTS
(a)	Land for Institute including play grounds	2 Acres
	Land for Institute without play ground for Nagpur	1.25 Acres
(b)	Built-up area for Instructional purpose (Class-rooms, Laboratories, Library, Workshop, Computer Centre)	2808 Sq.m.
(c)	Built-up area for Administrative purpose	936 Sq.m.

Note - The land requirement shall also depend on the class of the city (other than Nagpur) in which the College is located.

3. Laboratories (Total 10 Marks)

The requirement of built-up area for laboratories of various departments is as follows :-

SR. NO.	NAME OF LABORATORY	BATCH SIZE	BULT-UP AREA (IN Sqm.)
1.			
2.			
3.			
4.			
5.			

4. Equipments (Total 5 marks)

Note : Maximum marks will be earned if equipments for performing 80% of recommended Experiments prescribed as per the syllabus.

5. Library (Total 10 Marks) :

	PARTICULARS	INTAKE 240 STUDENTS
a	Cost of Books (Initial) Cost of Books (After 10 years)	6.0 Lakhs 16.4 Lakhs
b	Built-up area in use of Library (in Sqm.)	195 Sqm.
c	Number of books (Initial)	6000 to 16400 in Ten years
d	Number of periodicals- For each branch (6 National + 6 International)	Minimum 30
e	Number of multimedia learning packages Qualification of Librarian	If Yes – 1 Mark, If No-0 Mi.Lib.- If Yes – 1 Mark - If No – 0 Mark

6. **Teaching Faculty (Total 25 Marks):**

	PARTICULARS	INTAKE 240 STUDENTS
(a)	Appointment of Principal (Regular means approved by the University ongoing basis)	Regular (with qualification Ph.D. and AICTE/State Govt. Pay-scale) = 5 Marks In-charge/Officiating (with qualification Ph.D. and AICTE/State Govt. Pay-scale) = 3 Marks In-charge/Officiating (without qualification Ph.D. and AICTE/State Govt. Pay-scale) = 1 Marks

(b)	Faculty appointments made as per AICTE requirements (Regular Staff : Student ratio 1:15) (10 Visiting faculty members are equivalent to 2 regular faculty)	64 min.
©	Appointment of Senior level staff like Professor/Assistant, Professor/head as per AICTE norms Ratio 1P:2 AP:4L	P - 2 AP - 4 L - 10 <hr/> Total - 16
(d)	AICTE Pay scales along with allowances = 3 marks If not = 0 marks	
(e)	Training facilities provided to the faculty for updating their knowledge Number of staff deputed for higher studies - 1 mark Number of training program organised - 1 mark	

7. Computing Facility (Total 10 Marks)

I	Institute offering program in Computer Science/Tech. Courses.	
(a)	Number of Computers and Terminals (10% of the Annual intake of the Institute + 50% computer students intake)	
(b)	Number of B.Pharm. /M.Pharm. Computer qualified staff to run Computer Centre and Computer courses in Faculty 14 for 60 intake or proportional to intake.	
II	Institute not offering program in Computer Science/Technical course	
(a)	Number of Computers (10% of the Annual intake of students or 24 terminals in Computer Centre, whichever is more)	
(b)	Computer qualified staff 1-Computer Programmer)	

8. Academic Performance (Total 15 Marks):

For the evaluation of academic performance First year and Final Year results are to be considered.

First Year pass with ATKT	-	5 Marks
Final Year	-	5 Marks
Minimum Graduation period	-	5 Marks

For allotment of marks the following criteria is applied :

	First Year	Final Year	% of students graduating in minimum required period	Marks
Uni. Avg. + 10%	5	5	70%	5
Uni. Avg. + 5%	4	4	65%	4
Uni. Avg.	3	3	60%	3
Uni. Avg. + 5%	2	2	55%	2
Uni. Avg. + 10%	1	1	50%	1

Note :1)The Uni.Avg. to be calculated on the basis of results of regular students.
 2) The marks shall be allotted on the basis of last two years.

9. Other (Total 10 Marks)

Students amenities, Hostel facilities
 Corporate life of the Institutions,
 Record keeping, Functioning of students
 Placement Cell, Upkeep of Campus
 Performance in all India Competitive
 examinations

} Excellent A- 10 Marks
 Very good B- 8 Marks
 Good C- 6 Marks
 Average D- 4 Marks
 Below Avg. E- 2 Marks

PROFORMA I

INFORMATION REGARDING COURSES TAUGHT IN THE COLLEGE

Sr. No.	Name of the Course	Sanctioned Intake	Whether the course is grant basis/grant basis % of grant or whether on No Grant basis	Whether the university has granted affiliation, if yes give letter No. & Date	Remarks
1	2	3	4	5	6

PROFORMA 2

DETAILS OF BUILDING AREA (ALL BUILDINGS)

Sr. No.	Name	Carpet Area (in sq. m.)		Remarks
		As per AICTE Norms	Actual	
1	2	3	4	5
1.	Administrative including departments and others a) a) For College b) Department b)			
2.	Classrooms			
3.	Library/Digital library			
4.	Laboratories			
5.	Student amenities			
6.	Computer Centre			
7.	Hostels a) Boys b) Girls			
8.	Guest house			
9.	Residential Accommodation Teaching Staff Non-Teaching Staff			
10.	Any other building			

Note : 1) Enclose the relevant building plan
2) The details of classifications shall be as per the AICTE "Standards and Norms 1999"

PROFORMA 3

DETAILS OF LABORATORIES

Sr. No.	Name of the Laboratory	No. of Students Per Batch	Carpet Area (in sq.m.)		Name of the equipment	Quantity	Total Cost of the Laboratory	
			As per AICTE Norms	Actual			As per AICTE Norms	Actual
1	2	3	4	5	6	7	8	9

PROFORMA 4

DETAILS OF THE LIBRARY BOOKS

Sr.No.	Name of the Subject	No. of Books	Total Price
1	2	3	4

PROFORMA 5

DETAILS OF JOURNALS & PERIODICALS

Sr.No.	Name of the Journal/periodical subscribed in the College	Actual Subscription in Rs.
1	2	3

**PROFORMA 6
DETAILS OF TEACHING STAFF**

Sr. No.	Name of the Teacher	Designation	Qualification	Date of Birth	Date of Appointment	Date of Confirmation	Periods Allotted	Letter No. & Date of university approval	Whether opted for Pension or CPF	If opted for CPF, PF give account No.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

PROFORMA 7
DETAILS OF NON TEACHING STAFF (ACADEMIC / ADMINISTRATION)

Sr. No.	Name	Designation	Qualification	Date of Birth	Date of Appointment	Date of Confirmation	Lab./ Work allotted	Whether opted for Pension or CPF	If opted for CPF/PF Give account No.	Remarks
1	2	3	4	5	6	7	8	9	10	11

PROFORMA 8
DETAILS OF PRINCIPAL AND OTHER ADMINISTRATIVE OFFICERS (INCLUDING LIBRARY & PHYSICAL EDUCATION)

Sr.No.	Name In Full	Designation	Qualification	Date of Appointment	Letter No. & date of University Approval	Date of Confirmation	Date of Birth	If Principal, Librarian, DPE, not appointed give reasons	Remarks
1	2	3	4	5	6	7	8	9	10

PROFORMA 9

DETAILS OF THE UNIVERSITY EXAMINATIONS
FIRST YEAR AND FINAL YEAR FOR LAST THREE YEARS (AVERAGED)

Sr. No.	Name and Year of Examination	No. of Students appeared	No. of Students passed	Passing percentage	Passing percentage of University	Remarks
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>

PROFORMA 10
DETAILS OF STUDENTS COMPLETING THE COURSE IN MINIMUM PRESCRIBED TIME

Sr.No.	Year of Ist year Admission	No. of Students admitted to Ist Year	No. of Students completing the course in Min. Time	Percentage of Students completing the Course in Min. Time	Remarks
1	2	3	4	5	6