



SHEELA MULTIPURPOSE SOCIETY

SHEELADEVI COLLEGE OF EDUCATION (B.Ed.)

Recognised by: NCTE New Delhi, Government of Maharashtra & Affiliated to RTM Nagpur University, Nagpur.

WADI (DATTAWADI), NAGPUR-440023

E-mail : sheeladevibedcollege@yahoo.com, sheeladevibedcollege@gmail.com

Coll.Ph.: 07104-222175

Coll. Code : 254

Date:- 10/01/2022

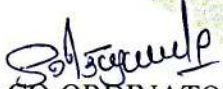
Notice

The second meeting of IQAC is scheduled on 12/01/2022 at 04:00 PM in Principal Cabin.

Agenda:

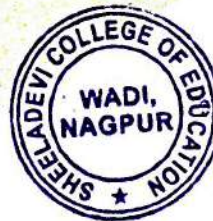
1. Confirmation and Review of Minutes of first IQAC meeting held on 05/01/2021.
2. Action taken report of first IQAC meeting held on 05/01/2021.
3. Review of NAAC work.
4. Initiating Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.
5. Restructuring stakeholder feedback mechanism.
6. Framing code of ethics for research.
7. Issue with the permission of the chair.


All the concerned are requested to make it convenient to attend the meeting.


IQAC COORDINATOR
I.Q.A.C. Coordinator
Sheeladevi College of Education
Wadi, Nagpur.

CC:

1. All Committee Members
2. Admin. Office




PRINCIPAL
Principal
Sheeladevi College of Education
Wadi, Nagpur-440023.



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Minutes of Meeting

The Chairman Dr. Prakash Hiwarkar, occupied the chair and welcomed the members for second IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Confirmation and Review of Minutes of first IQAC meeting held on 05/01/2021.

Resolution:

Thorough discussion was made, review is taken and Minutes of first IQAC meeting held on 05/01/2021 unanimously approved.

Agenda:2 Action taken report of first IQAC meeting held on 05/01/2021

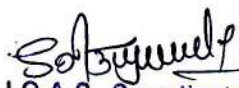
Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Monitoring Mechanism.	a part of IQAC Monitoring Mechanism it was decided to conduct second IQAC Meeting on 15/09/2021.

Agenda:3 Review of NAAC work.


Resolution:

Review of NAAC work is taken criteria wise and IQAC cell was satisfied with NAAC work status. IQAC Cell suggested some changes in Qualitative Work.

Agenda:4 Initiating Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.


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Resolution:

Thorough discussion was made and it was decided to initiate Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives. Further it was decided that responsibility of getting work done under guidance of Principal has been given to Dr. Leena Taywade (IQAC Co-ordinator) and Ms. Shaila Bute (Accountant). After work done, they are instructed to submit report to the IQAC.

Agenda:5 Restructuring stakeholder feedback mechanism.

Resolution:

Dr. Leena Taywade (IQAC Coordinator) Proposed that presently there is different mechanism for collecting stakeholder feedback, so there is need of change in mechanism as per NAAC institute level. Thorough discussion was made and it was decided that change in mechanism at institute level must be made for collecting, analyzing and implementing feedback of all stakeholders. Sujata Kalbande Criteria-1 coordinators of NAAC given responsibility to modify existing feedback forms and come up with new mechanism.

Agenda:6 Framing code of ethics for research.

Resolution:

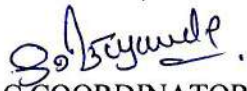
It was brought to the notice of all IQAC members that, code of ethics for plagiarism and malpractices checking in research is required in Criteria-3 of NAAC.

Thorough discussion was made and it was decided to prepare code of ethics for plagiarism and malpractices checking in research. The responsibility of preparing code of ethics is given to Jyotsna Timande and Nilima Rindhe Cr-3 co-ordinators of NAAC.

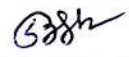
Agenda:7 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.


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Attendance

Sr. No.	Category	Name	Designation	
1	Head of the Institution	Dr. Prakash Hiwarkar	Chairman	Chp
2	Principal	Dr. Surekha Sharma	Principal	Saru
3	IQAC Co-ordinator	Dr. Leena Taywade	Member	S. Taywade
4	Senior administrative officers nominees	Shaila R Bute	Administrative Member, Superintendent	S. Bute
5	Faculty Nominees	Nilima Rindhe	Administrative Member, Accountant	N
		Shital Barahate	Member, Librarian, Sports In-charge	S. Barahate
6	Nominee from Management	Pravin Tajne	Member	Pravin
		Jaykumar Hiwarkar	Member	Jay
		Sonali Hiwarkar	Member	Sonali
		Lata Hiwarkar	Secretary of Trust	L. Hiwarkar
7	Nominees from Students and Alumni	Rajeshwari Sangolkar	Alumni Member	Rajeshwari
8	Nominees from Employers /Industrialists/stakeholders	Pratiksha Bhadke	Student Member	Bhadke
		Jyoti Jena	Employer Member	Jena
9	Nominees from Other Institute	Mr. Shraavan Gakre	Parent Member	S. Gakre
		Kishordas Sonare	Member	K. Sonare

S. Taywade
IQAC CO-ORDINATOR
I.Q.A.C. Co-ordinator
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Action Taken Report of Second IQAC Meeting held on 12/01/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Initiating Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.	Dr. Leena Taywade (IQAC Coordinator) and Ms. Shaila Bute (Accountant). After work done, they are instructed to submit report to the IQAC.
2.	Restructuring stakeholder feedback mechanism.	Stakeholder feedback mechanism restructured and decided to implement from Academic Year 2022-23 even semester
3.	Framing code of ethics for research.	Code of ethics has been framed and put on website.


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