

Metric 7.1.9 - Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways

1. Code of Conduct is displayed on the institution's website
2. Students and teachers are oriented about the Code of Conduct
3. There is a committee to monitor adherence to the Code of Conduct
4. Professional ethics programmes for students, teachers, administrators and other staff are organized periodically

Clarification Asked-

HEI has not provided any supporting documents.

Response-

1. Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University is attached. (Appendix-I)
2. Web-Link to the Code of Conduct displayed on the institution's website is given.
Link: - <https://sheeladevibed.org/coc>
3. Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct i.e. induction program of student and teachers attaches. (Appendix-II)
4. Details of the Monitoring Committee, Professional ethics programmes i.e. Student Grievance, Anti Sexual Harassment and Anti Ragging are attached. (Appendix-III)

Appendix-I

2023-2024



SHEELA MULTIPURPOSE SOCIETY

SHEELADEVI COLLEGE OF EDUCATION (B.Ed.)

Recognised by: NCTE New Delhi, Government of Maharashtra & Affiliated to RTM Nagpur University, Nagpur.

WADI (DATTAWADI), NAGPUR-440023

E-mail : sheeladevibedcollege@yahoo.com, sheeladevibedcollege@gmail.com

Coll.Ph.: 07104-222175

Coll. Code : 254

SHEELA MULTIPURPOSE SOCIETY SHEELADEVI COLLEGE OF EDUCATION , WADI, NAGPUR CODE OF CONDUCT

CODE OF CONDUCT FOR STUDENTS

- Students must keep the campus neat and clean and not throw waste in the campus except in the waste baskets kept.
- Students are expected to preserve silence and dignity in the academic buildings.
- Students must compulsorily be present for all the assembly /project and presentations etc.
- Any form of ragging and harassment of the fellow students in the campus is strictly prohibited and refrained. If found guilty he/she will be liable for criminal offence as per law, following the directives of Honorable Supreme Court of India.
- Students are expected to strictly follow the 6-day work schedule Monday to Saturday. Students must attend classes regularly in order to reach the desirable standards of academic attainment.
- Students must maintain the highest standards of discipline and decent behavior inside the campus as well as outside. They shall strictly follow the rules and regulations of the college to maintain the dignity and esteem of the college.
- Students must refrain from doing any damage to the institute property.
- Students use behave languages in classroom.
- Students have obedient with Teachers and Principal.
- Students have be on time at the beginning of the day and after lunch and breaks.
- Students have come prepared with stationery, workbooks and completed homework.
- Students have keep your hands and feet to yourself.
- Students have be respectful of classmates, teachers, belongings.
- Students have instructed them to raise their hands if they want to speak.
- Students have come to the college with professional neatly clothes.
- Students have rights to ask questions and encourage them to do the same.
- Students have must coordinate with senior and junior also.




Principal
Sheeladevi College of Education,
Wadi, Nagpur-440023.




President
Sheela Multipurpose Society
Wadi, Nagpur-23



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CODE OF CONDUCT FOR TEACHERS

- Teachers should carry out academic, co-curricular and organizational activities that may be assigned to them from time to time.
- Teachers should be a counselor and Initiator. They should help, guide, inspire and promote the students to confirm that the Teaching-Learning Process is effective and positive.
- Teachers should maintain dignity both inside and outside the classroom and set a good example to the students.
- Teachers should sign the attendance register while reporting for duty.
- Teachers are expected to be present in the college campus 10 minutes before the College beginning time.
- Teachers must report in time to duty as per the working hours prescribed and should be available in the campus unless and otherwise, they are assigned duties elsewhere.
- Teachers should complete the syllabus in time. Teachers shall produce good results in the subject taught.
- Teachers should attend Faculty Development Programs to update their knowledge.
- Teachers should remain in the campus till the end of the College hours.




Principal

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Wadi, Nagpur-440023.





President
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CODE OF CONDUCT FOR NON-TEACHING STAFF

- ❖ Non-teaching staff should accord just and unbiased treatment to all students irrespective of religion, community, caste, creed, sex, economic and social status.
- ❖ Non-teaching staff should take full efforts to meet required standards in completing assigned duties.
- ❖ Non-teaching staff should maintain good relationship and proper interaction with the students.
- ❖ Non-teaching staff should not use their position in the institute for any misconduct, either with the students or with any faculty member.
- ❖ Non-teaching staff should co-operate with the teaching staff, their colleagues, providing support, help and assistance as required and facilitate effective communication throughout the college.
- ❖ Non-teaching staff should exhibit the uppermost values of professional conduct that is required in an educational establishment.




Principal
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Wadi, Nagpur-440023.




President
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SHEELADEVI COLLEGE OF EDUCATION
WADI NAGPUR

WEB LINK TO THE CODE OF CONDUCT

<https://sheeladevibed.org/>

Appendix-II

SHEELA MULTIPURPOSE SOCIETY
SHEELADEVI COLLEGE OF EDUCATION
WADI, NAGPUR-440023

Batch 2023-24

FULL REPORT OF STUDENT INDUCTION

Day & Date : Monday; 20 November, 2023

Time : 11:00 am to 1:00 pm

Venue : Classroom NO.1

Topic : B.Ed. course orientation

Report:

The incoming batch was welcome to the college. The Principal gave them a brief over view of the history of the college and the work in the field of education. The students were introduced to the faculty members. They were then given a talk on the attitudes, skills and overall expectations required for one to complete the course successfully. The credit based semester system was explained. The course structure along with assessments across various semesters; both theory as well as practicum was explained in detail. Course work and attendance expectations were set with respect to work ethic in quality of work, meeting deadlines , attendance and other behavior expectation. Students were oriented to the range of co-curricular activities conducted throughout the year along with the rationale of why it is an important part of their course work. They were oriented to the various facilities the institution has to offer .Session concluded with a few questions by the students.

Syllabus Link

<https://nagpuruniversity.ac.in/index.php/Contentpage/index/SHZzMW8rTmFWdjVRWkE9PQ%3D%3D/EN>

Photo:



(Signature)
Principal
Sheeladevi College of Education
Wadi, Nagpur-440023.

SHEELA MULTIPURPOSE SOCIETY
SHEELADEVI COLLEGE OF EDUCATION
WADI, NAGPUR-440023

Batch 2023-24

FULL REPORT OF STUDENT INDUCTION

Day & Date : 13 February, 2024

Time : 11:00 am to 1:00 pm

Venue : Classroom NO. 1

Topic : Semester 2 Induction Programme

Report :

Semester 2 papers were introduced along with the objectives and evaluation methods. Course work, assignment and assessment expectations were set. Practicum components were explained in detail. Importance of school visit & school observation as an important part of learning to teach was emphasized. Participation in co curricular activities was encouraged. Students clarified doubts related to shadowing practicum components and other questions they had regarding semester 2 coursework.

Syllabus link:

<https://nagpuruniversity.ac.in/index.php/Contentpage/index/SHZzMW8rTmFWdjVRWkE9PQ%3D%3D/en>

Photos:



Shr
Principal
Sheela Devi College of Education
Wadi, Nagpur - 440023



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Coll. Code : 254

STUDENT INDUCTION PROGRAM B.ED 1st SEM 2023-2024

Sr.No	Name of the Student
1	AISHWARYA DNYANESHWAR JIWTODE
2	AMRUTA JAYPRAKASH SINGH
3	ASHWINI NATTHUJI VAIDYA
4	DIPALI RAJENDRA ANNERWAR
5	DIVYA BHAGATSING BHAVMIRI
6	HEERA RAJESH MANNI
7	JAYA DEVIDAS PAWADE
8	KALYANI FANINDRAKUMAR GAUTAM
9	KARINA AFROJ KHAN
10	KARISHMA BHOJRAM PARSHURAMKAR
11	MEGHA VINAYAK BAGMARE
12	MINAL VILASRAO CHAUDHARI
13	NALINI UMAKANT HULKE
14	NEHA NANDKISHOR SAHARE
15	NIDHI MUKESH RATHI
16	NUTAN CHANDRAMOULI KUSHWAHA
17	PALLAVI VIJAY GUNDALWAR
18	PALLAVI YOGRAJ YELE
19	POOJA KESHAVRAO PANSE
20	PRAJAKTA MANIKLAL KHOBRAGADE
21	PRATIKSHA BHARAT SHARMA
22	PRERNA SANJAY MESHARAM
23	PRIYA PUSHRAJ PATHAK
24	PRIYTAMA RAJAN RODGE
25	RANJANA PRAMODRAO SARDAR
26	REETA SUKHDEO KARAMKAR
27	REKHA SHAMRAOJI RAUT
28	RITI BHARDWAJ
29	ROHAN RAJESH NAGARKAR
30	SANDHYA NAKULESHWAR PANDEY
31	SHABNOOR IZHAR ALI SHEIKH



BSh

Principal

Sheeladevi College of Education
Wadi, Nagpur-440023.

38	SHIKHA SHIVCHARAN PARDHI
39	SHITAL SHRAWAN GAKRE
40	SHWETA BHIWANKAR
41	SMITA ASHOK RAMTEKE
42	SONAL AVINASHI CHAUBEY
43	SOURABH VIJAY HUMNE
44	SUJATA VASANTRAO TIJARE
45	SUPRIYA JAGDISH WANJARI
46	SWAGATIKA ASHOK SHAHU
47	SWAPNIL MANIRAM KAWALE
48	UMITA BHARAT MESHARAM
49	UTKARSHA DONGRE
50	VAISHNAVI LANDGE



B. J. N.
Principal
Sheeladevi College of Education
Wadi, Nagpur-440023.

**SHEELA MULTIPURPOSE SOCIETY
SHEELADEVI COLLEGE OF EDUCATION
WADI, NAGPUR-440023**

Batch 2023-24

FULL REPORT OF STUDENT INDUCTION

Day & Date : 16 July, 2023

Time : 11:00 am to 1:00 pm

Venue : Classroom NO. 2

Topic : Semester 3 Induction

Report :

Semester 3 is heavy on practice and has few theory papers including the method papers, Physical Education and Fine Arts. Learning objectives of the theory papers were given along with the expectations of the course work, assignments and assessments. Internship II details, expectations, timelines, activities, teaching groups and all internship related important information was provided to the students. Number and kinds of practice teaching lessons to be completed were elaborated. Students were free to ask questions regarding the internship to clarify any doubts. Students were divided in to their method groups and the rest of the orientation continued method wise.

Syllabus link:

<https://nagpuruniversity.ac.in/index.php/Contentpage/index/SHZzMW8rTmFWdjVRWke9PQ%3D%3D/en>

Photos:



B. S. M.

Principal
Sheeladevi College of Education
Wadi, Nagpur-440023.

SHEELA MULTIPURPOSE SOCIETY
SHEELADEVI COLLEGE OF EDUCATION
WADI, NAGPUR-440023

Batch 2023-2024

FULL REPORT OF STUDENT INDUCTION

Day & Date : 15 December, 2023

Time : 11:00 am to 1:00 pm

Venue : Classroom No. 2

Topic : Semester 4 Induction

Report :

All Compulsory papers and Electives papers were discussed in this Semester IV Learning objectives of the compulsory papers were explained. Students got an in depth introduction to the various elective papers from which they were expected to select anyone that they would like to study. In practical classes/ school/ community based research project & implementation and Scout & Guide under the guidance of an authorized trainer with certification. In Yoga education under the guidance of a formally trained yoga expert with the Certification. All these things are important to student for their Skill Development.

Syllabus link:

<https://nagpuruniversity.ac.in/index.php/Contentpage/index/SHZzMW8rTmFWdjVRWke9PQ%3D%3D/en>

Photos:



B.S.M.
Principal
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Wadi, Nagpur



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STUDENT INDUCTION PROGRAM B.ED IInd SEM 2023-2024

Sr.No	Name of the Student
1	AISHWARYA DNYANESHWAR JIWTODE
2	AMRUTA JAYPRAKASH SINGH
3	ASHWINI NATTHUJI VAIDYA
4	DIPALI RAJENDRA ANNERWAR
5	DIVYA BHAGATSING BHAVMIRI
6	HEERA RAJESH MANNI
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47	SWAPNIL MANIRAM KAWALE
48	UMITA BHARAT MESHARAM
49	UTKARSHA DONGRE
50	VAISHNAVI LANDGE



Sjm

Principal

Sheeladevi College of Education
Wadi, Nagpur-440023.

Appendix-III



SHEELA MULTIPURPOSE SOCIETY

SHEELADEVI COLLEGE OF EDUCATION (B.Ed.)

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WADI (DATTAWADI), NAGPUR-440023

E-mail : sheeladevibedcollege@yahoo.com, sheeladevibedcollege@gmail.com

Coll.Ph.: 07104-222175

Coll. Code : 254

Ref: B.Ed/1164-A/2024

Date: 30/03/2024


Office Order

As per the requirement of Affiliating University **SHEELADEVI COLLEGE OF EDUCATION WADI, NAGPUR**, The Level Standing Committee is constituted to prohibit, Prevent and Eliminate the courage of Anti-Ragging in the campus.

Sr. No.	Name	Designation	Status
1.	Dr. Surekha Sharma	Principal	Chairman
2.	Prof. Jyotsna Timande	Asst. Prof. Education Department	Member
3.	Dr. Nilima Rindhe	Asst. Prof. Education Department	Member
4.	Dr. Leena Taywade	Asst. Prof. Education Department	Member
5.	Dr. Anant Ravidarsha Joshi	Asst. Prof. Education Department	Member
6.	Prof. Manisha Pangule	Asst. Prof. Education Department	Member
7.	Prof. Sujata Kalbande	Asst. Prof. Education Department	Member
8.	Prof. Sulekha Yeole	Asst. Prof. Education Department	Member

All concerned are requested to take note of above and approach the Chairman/ any of member(s) of the committee about the evidence, if any, in writing.




PRINCIPAL
Principal
Sheeladevi College of Education
Wadi, Nagpur-440023



SHEELA MULTIPURPOSE SOCIETY
SHEELADEVI COLLEGE OF EDUCATION (B.Ed.)

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Coll.Ph.: 07104-222175

Coll. Code : 254

Ref: College/1166-A

Date: 12/04/2024

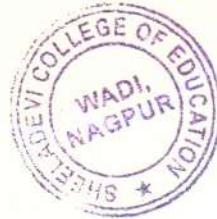
NOTICE


The meeting of Anti Ragging Committee is scheduled on Monday 15/04/2024 At 11.00 AM In Principal Cabin.

Agenda of the meeting

1. Introduction of committee.
2. Discussion regarding Prohibition of Anti-Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.




PRINCIPAL
Principal
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Coll. Code : 254

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members had given their self-Introduction, Dr. Surekha Sharma given overview about roles and responsibilities of the committee.

Agenda,2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to make note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1) Dr. Leena Taywade highlighted need of displaying ant ragging commit on board in the college. Through discussion was made and it is resolves to display board of Anti-Ragging Committee in the institute college.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




PRINCIPAL

Principal
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Coll.Ph.: 07104-222175

Coll. Code : 254

Attendance

Sr. No	Name	Sign
1	Dr. Surekha Sharma	
2	Prof. Jyotsna Timande	
3	Dr. Nilima Rindhe	
4	Dr. Leena Taywade	
5	Dr. Anant Ravi Darshan Joshi	
6	Asst. Prof. Manisha Pangule	
7	Asst. Prof. Sujata Kalbande	
8	Asst. Prof. Sulekha Yeole	



PRINCIPAL
Principal

Sheeladevi College of Education
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Action Taken Report of Meeting Held on Tuesday 22/04/2024

Sr. No	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		




PRINCIPAL

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Wadi, Nagpur-440023



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Coll.Ph.: 07104-222175

Coll. Code : 254

Ref: B.Ed/1170-A

Date: 07.05.2024


Office Order

As per the requirement of Affiliating University norms **SHEELADEVI COLLEGE OF EDUCATION WADI, NAGPUR** constituted the Internal Complaint/ Women's Grievance Redresser/ Women Development Committee/ Anti Sexual Harassment Committee.

Sr. No.	Name	Designation	Status
1.	Dr. Surekha Sharma	Principal	Chairman
2.	Dr.Sonali Hiwarkar	Non – Government Organization Representative	Member
3.	Dr. Leena Taywade	Asst. Prof.	Member
4.	Prof. Sujata Kalbande	Asst. Prof.	Member
5.	Mrs. Kala Panse	Parent's Representative	Member
6.	Ku. Pooja Panse	Girl Student	Student Member
7.	Ku. Awantika Wankhede	Non-Teaching Staff	Member

All concerned are requested to take note of above and approach the chairman/ any of member(s) of the committee about the evidence, if any, in writing.




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Principal
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Coll.Ph.: 07104-222175

Coll. Code : 254

Ref: B.Ed / 1170-B

Date: 09/05/2024

NOTICE

The meeting of Anti Ragging Committee is scheduled on Monday 11/05/2024 At 2.00 PM In Principal Cabin.

Agenda of the meeting

1. Introduction of committee.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



B. J. N.

PRINCIPAL
Principal

Sheeladevi College of Education
Wadi, Nagpur-440023



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Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution :

All members had given their self-Introduction, Dr. Surekha Sharma given overview about roles and responsibilities of the committee.

Agenda 2. Discussion regarding Prohibition of Women Cell.

Resolution :

Committee discussed regarding various aspects of Women Cell and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to make note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution :

1) Dr. Leena Taywade highlighted need of displaying Women Cell committee on board in the College. Through discussion was made and it is resolves to display board of Women Cell Committee in the institute College.

As there were no issues to discuss, meeting concluded with vote of thanks to all.



(Signature)

PRINCIPAL

Principal

Sheeladevi College of Education
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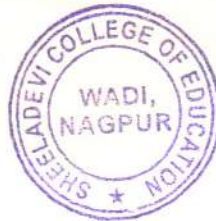
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Attendance

Sr. No	Name	Sign
1	Dr. Surekha Sharma	
2	Dr. Leena Taywade	
3	Asst. Prof. Sujata Kalbande	
4	Mrs. Kala Panse	
5	Ku.Pooja Panse	
6	Ku. Awantika Wankhede	



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Wadi, Nagpur-440023



SHEELA MULTIPURPOSE SOCIETY

SHEELADEVI COLLEGE OF EDUCATION (B.Ed.)

Recognised by: NCTE New Delhi, Government of Maharashtra & Affiliated to RTM Nagpur University, Nagpur.

WADI (DATTAWADI), NAGPUR-440023

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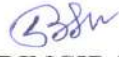
Coll.Ph.: 07104-222175

Coll. Code : 254

Action Taken Report of Meeting Held on Tuesday 19/05/2024

Sr. No	Resolution in the Meeting	Action Taken for Implementation & Outcomes
		NIL




PRINCIPAL
Principal
Sheeladevi College of Education
Wadi, Nagpur-440023